

**Harris County Department of Education
Minutes of Regular Board Meeting
June 23, 2015**

The Harris County Board of School Trustees met in regular session on June 23, 2015 in the Board Room, at 6300 Irvington Boulevard, Houston, Texas. Angie Chesnut, Board President, called the meeting to order at 1:12 p.m. and declared a quorum present, that the meeting was duly called, and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Gov't. Code §551.041 and §551.051.

Board Members Present: Angie Chesnut, Board President; Kay Smith, Board Vice-President; Marvin Morris; Don Sumners; Diane Trautman; and Michael Wolfe

Board Members Absent: Erica Lee Carter

Board Attorney: Sarah Langlois

Administration: James Colbert, Jr., County School Superintendent; Jesus Amezcua, CPA, Assistant Superintendent for Business Services; and Jonathan Parker, Assistant Superintendent for Academic Support

Jay Atkins, Director Construction; Ecomet Burley, Director Center for Safe and Secure Schools; Lisa Caruthers, Director CASE for Kids; Karla Cantu, Board Secretary; Curtis Davis, Director Records Management; Jorgannie Carter, Director Purchasing; Derek Gillard, Director Choice Partners Cooperative; Louise Henry, Director Marketing; Eduardo Honold, Director Adult Education; Les Hooper, Executive Director Facilities; Tammy Lanier, Director Communications & Public Information; Brenda Mullins, Director Curriculum and Compliance Services; Dee Mattox-Hall, Senior Director Special Schools; Jean Polichino, Director Therapy Services; Gayla Rawlinson, Director Center for Grants Development; Natasha Truitt, Executive Director Human Resources; Jeannette Truxillo, Director Research & Evaluation; Jimmy Wynn, Special Assistant to Superintendent

Visitors: Deval Athen (name unclear on sign-in sheet); Chris Elliott; Colleen Vera

1. **Invocation** - Becky Bell, TxVSN
2. **Pledge of Allegiance to the US flag** - Lynnice Hockaday, Digital Education and Innovation Program
3. **Pledge of Allegiance to the Texas flag** - Lynnice Hockaday, Digital Education and Innovation Program
4. **Open Forum** - Gov't Code 551.003 (5) - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.
Colleen Vera addressed the Board regarding items 8.C. and 8.D. requesting the release of information of the MGT 2010 study and the release of information on an open records request.
5. **Reports and presentations:**
 - A. Update on HCDE's Texas Virtual School Network (TxVSN) - Angela Smith
 - B. Update on HCDE's Digital Education and Innovation Program - David McGeary
 - C. Other reports from Board members concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person
Diane Trautman reported on her attendance to the Head Start Policy Council on June 2.
 - D. Monthly Financial Reports through May 31, 2015 - Jesus Amezcua, Assistant Superintendent for Business Services

Items removed from the Consent Agenda *Marvin Morris requested to remove items 6.D.1. and 6.D.3. from the consent agenda.*
Motion made by Kay Smith, seconded by Marvin Morris to approve items 6.A. through 6.F. with the exception of items 6.D.1. and 6.D.3.
Motion passes with 5-1 voting to approve items 6.A. through 6.F. with the exception of items 6.D.1. and 6.D.3. with Michael Wolfe voting nay.

6. **ACTION ITEMS - CONSENSUS**
 - A. Consider approval of the following Business Services items:
 1. Monthly Disbursement Report ending May 31, 2015
 2. Monthly Budget Amendment Report
 3. Monthly Investment Report for May 2015
 - B. Consider approval of the following meeting minutes:
 1. May 19, 2015 Board Meeting

2. May 19, 2015 Budget Committee Meeting
 3. May 19, 2015 Governmental Relations Committee Meeting
 4. June 3, 2015 Policy Committee Meeting
- C. Consider approval/ratification of the following Interlocal Contracts:
1. **Approval of Interlocal Contracts for Therapy Services for FY 15-16 in the aggregate amount of \$3,001,275 with the following entities:** Avondale House for 16 students in the amount of \$7,125; Cypress Fairbanks ISD for 2,339 students in the amount of \$2,580,125; Deer Park ISD for 19 students in the amount of \$35,150; Greater Gulf Coast Cooperative for 19 students in the amount of \$27,300; Pearland ISD for 19 students in the amount of \$17,575; Tomball ISD for 289 students in the amount of \$315,000; and YES Prep Public Schools for 15 students in the amount of \$19,000
 2. With Houston ISD for one CASE for Kids City Connections Grant in the amount of \$11,204 (100 students served) for the period of 6/1/2015 through 6/30/2015
 3. With Tomball ISD with ABC West for FY 15-16 for one (1) annual contract in the amount of \$20,300
 4. Addendum to Interlocal contract between ABC West and Houston ISD to increase the amount from \$298,500 to \$345,300 (an increase of \$46,800) for Extended School Year (ESY)/Summer School Services (serving nine students) for FY 2014-2015
 5. Addendum to Interlocal contract between ABC East and Houston ISD to increase the amount from \$457,700 to \$535,700 (an increase of \$78,000) for Extended School Year (ESY)/Summer School Services (serving 15 students) for FY 2014-2015
 6. **ABC East for FY 15-16 in the aggregate amount of \$365,400 with the following districts:** Clear Creek ISD for 16 annual student contracts in the amount of \$324,800; and Galena Park ISD for two (2) annual student contracts in the amount of \$40,600; for an aggregate amount of \$365,400
 7. With Deer Park ISD with Highpoint East for FY 15-16 for ten (10) annual contracts in the amount of \$99,000
 8. E-Rate Consulting Agreement between The Education Service Center Region 12 E-Rate Consulting and Harris County Department of Education to help improve e-rate reimbursements, maximize efficiency and effectiveness of the filing process, and to safely meet all application deadlines for HCDE and HCDE Schools in an amount not to exceed \$14,000 for the period of 7/1/2015 through 6/30/2016
 9. **HCDE Governmental Services with:** Amarillo ISD (Amarillo, Texas); Archdiocese of Galveston-Houston Catholic Cooperatives (Houston, Texas); Bethel School District (Spanaway, Washington); Community of Faith (Hockley, Texas); First Baptist Church (Pasadena, Texas); city of Frisco, Texas; Hands to Hands Connection International (Grand Prairie, Texas); city of Hidalgo, Texas; Judson ISD (Live Oak, Texas); town of Little Elm, Texas; city of Lyford, Texas; Pleasanton ISD (Pleasanton, Texas); city of Primera, Texas; city of San Felipe, Texas; city of Seabrook, Texas; and The Center for Health Care Services (San Antonio, Texas)

- D. Consider approval of the following items for the HCDE Choice Partners Cooperative:
2. **Contract renewal option for job no. 13/032DG for Materials and Parts including Equipment Materials Parts Accessories Supplies and Related Commodity Items used in General Maintenance and Operations Departments with the following vendors:** Acetylene Oxygen Company/AOC Welding Supply/Praxair, Acme Architectural Hardware, All Tire Supply Company, BEVCO Consultant LLC, Gulf Coast Paper Company, H & V Equipment Inc., High Point Sanitary, Interline Brands, Johnson Supply, Landsdowne Moody Co., Lennox International, McCoy's Building Supply, Quality Security Systems (QSS), Texas Storage Systems, and Zimmerer Kubota & Equipment Inc. for the period of 7/16/2015 through 7/15/2016
 4. **Contract renewal option for job no. 13/051DG for Rental, Lease and Purchase of Copiers and Related Items with the following vendors:** Dahill Office Technology dba Dahill and Marimon Business Systems for the period of 8/20/2015 through 8/19/2016
 5. **Contract renewal option for job no. 13/049DA for Energy Procurement and Management Consulting Services with the following vendor:** Amerex Brokers, LLC dba Amerex Energy Services for the period 8/20/2015 through 8/19/2016
 6. **Contract renewal option for job no. 13/043DA for IDIQ Electrical Services with the following vendors:** LMC Corporation, Climatec Inc. and Trio Electric Ltd for the period of 8/20/2015 through 8/19/2016
 7. **Contract renewal option for job no. 14/033CG for Interior/Exterior Signage & Scoreboards with the following vendors:** Kaiser International, Inc. and National Signs LLC for the period of 8/19/2015 through 8/18/2016
 8. **Contract renewal option for job no. 14/024MP for Medical Supplies and Related Items with the following vendors:** Alpha Omega Systems and Services, Inc. dba AOSS Medical Supply, Heartsafe America, Inc., Henry Schein Inc., Priscilla Ayerite dba NAO Global Supply, LLC, and School Health Corporation for the of 8/19/2015 through 8/18/2016
- E. **Contract awards for job no. 15/027KJ for Head Start Substitute Teachers and Teacher Aides to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal:** Delta-T Group, Inc. and BlazinBrook Preparatory School of The Artz for the period of 6/16/2015 through 6/15/2016. Expenditures with these vendors are estimated at \$40,000 each for FY 2016.
- F. Consider approval of contract with Facility Sources (Choice job no. 09/040JC) to install a new fire lane at the Humble Head Start location in the amount of \$49,992 for the period of 6/30/15 through 3/31/16
6. D.1. Contract award for job no. 15/037JN for Fire, Safety, Security, Surveillance Equipment and Service to the proposers offering the best value to HCDE and Choice Partners Cooperative and meeting the specifications outlined in the proposal: Bass Computers, Inc., Digital Air Control Inc., Guardian Security Solutions, LC, Knight Security Systems, Progressive Systems, LLC dba LenSec, LLC, LVC Technologies, LLC, QSS, LC dba Quality Security Systems and Superior Automatic Systems for the period 6/16/2015

through 6/15/2017

6. D.3. Contract renewal option for job no. 11/052JC for Fire Suppression Service and Related Items with the following vendor: Detection & Suppression International, Ltd for the period of 8/16/2015 through 8/15/2016

Motion made by Michael Wolfe, seconded by Don Sumners to approve items 6.D.1. and 6.D.3.

Motion passes with 5-0-1 with Marvin Morris abstaining.

7. **ACTION ITEMS - NON-CONSENSUS**

- A. Consider approval of a Resolution regarding Investment Policy review.

Motion made by Diane Trautman, seconded by Marvin Morris to approve a Resolution regarding Investment Policy review.

Motion passes with 6-0 voting to approve.

- B. Consider approval of expenditures with ChildCare Careers (job #13/040KJ) to provide Substitute Teachers and Teacher Aides for the Head Start Division in an amount not to exceed \$95,000 for the period of 06/16/2015 through 08/31/2015.

Motion made by Diane Trautman, seconded by Marvin Morris to approve expenditures with ChildCare Careers (job #13/040KJ) to provide Substitute Teachers and Teacher Aides for the Head Start Division in an amount not to exceed \$95,000 for the period of 06/16/2015 through 08/31/2015.

Motion passes with 6-0 voting to approve.

- C. Consider ratification of Deobligation Amendment with OneStar Foundation reducing the total Corporation of National Community Service (CNCS) share amount reimbursable to HCDE by \$33,673, to reduce the number of AmeriCorps members. Project award amount is now decreased from \$327,394 to \$293,720 during the grant period of 8/1/2014 through 7/31/2015.

Motion made by Kay Smith, seconded by Michael Wolfe to ratify a Deobligation Amendment with OneStar Foundation reducing the total Corporation of National Community Service (CNCS) share amount reimbursable to HCDE by \$33,673, to reduce the number of AmeriCorps members. Project award amount is now decreased from \$327,394 to \$293,720 during the grant period of 8/1/2014 through 7/31/2015.

Motion passes with 6-0 voting to ratify.

- D. Consider approval to purchase technology infrastructure for the Technology Division that provides data redundancy and protection, resource scalability, cost efficiency and high availability services with Houston Information Team, LLC (Choice Partners job # 15/006MP) in an amount not to exceed \$102,416.

Motion made by Diane Trautman, seconded by Marvin Morris to approve the purchase of technology infrastructure for the Technology Division that provides data redundancy and protection, resource scalability, cost efficiency and high availability services with

Houston Information Team, LLC (Choice Partners job # 15/006MP) in an amount not to exceed \$102,416.

Motion passes with 6-0 voting to approve.

- E. Consider approval of contract to install a new elevator at 6005 Westview using Facilities Sources (RFP 09/040JC) for a total amount of \$189,785.

Motion made by Marvin Morris, seconded by Diane Trautman to approve a contract to install a new elevator at 6005 Westview using Facilities Sources (RFP 09/040JC) for a total amount of \$189,785.

Motion passes with 6-0 voting to approve.

- F. Consider approval to adopt the resolution of the Harris County Multi-Jurisdiction Hazard Mitigation Plan required in order to participate in any FEMA funding should HCDE experience any damages from a catastrophic event.

Motion made by Marvin Morris, seconded by Kay Smith to approve the adoption of the resolution of the Harris County Multi-Jurisdiction Hazard Mitigation Plan required in order to participate in any FEMA funding should HCDE experience any damages from a catastrophic event.

Motion passes with 5-0-1 with Michael Wolfe abstaining.

- G. Consider approval to authorize Amerex Energy Services (RFP #13/049DA) to secure contract pricing for HCDE electricity services with GDF Suez at a rate of \$0.04472/KWh for thirty-six (36) months beginning June 2016.

Motion made by Kay Smith, seconded by Michael Wolfe to authorize Amerex Energy Services (RFP #13/049DA) to secure contract pricing for HCDE electricity services with GDF Suez at a rate of \$0.04472/KWh for thirty-six (36) months beginning June 2016.

Kay Smith withdrew her motion.

Motion made by Michael Wolfe, seconded by Don Summers to authorize Amerex Energy Services (RFP #13/049DA) to secure contract pricing for HCDE electricity services with GDF Suez at the amended rate of \$0.04403/KWh for thirty-six (36) months beginning June 2016.

Motion passes with 6-0 voting to authorize.

- H. Consider approval of Professional Service Contract with Bruce Monical Design for the design, plans and specifications of the renovation/build-out of the space adjacent to Baytown Head Start location in an amount not to exceed \$37,000 (including prior contracts, FY 2015 vendor expenditures are estimated to total \$70,000).

Motion made by Diane Trautman, seconded by Michael Wolfe to approve a Professional Service Contract with Bruce Monical Design for the design, plans and specifications of the renovation/build-out of the space adjacent to Baytown Head Start location in an amount not to exceed \$37,000 (including prior contracts, FY 2015 vendor expenditures are estimated to total \$70,000).

Motion passes with 6-0 voting to approve.

- I. Consider approval of Professional Services contract with Dr. Patricia Morales for \$8,900 plus the cost of books and materials for \$7,000 for a total aggregate amount of \$15,900 plus pre-approved usual and customary expenses for the period of 6/1/2015 through 7/31/15 (prior Board approved contracts amount to \$77,850 for a total estimated FY 2015 expenditure of \$93,750).

Motion made by Diane Trautman, seconded by Marvin Morris to approve a Professional Services contract with Dr. Patricia Morales for \$8,900 plus the cost of books and materials for \$7,000 for a total aggregate amount of \$15,900 plus pre-approved usual and customary expenses for the period of 6/1/2015 through 7/31/15 (prior Board approved contracts amount to \$77,850 for a total estimated FY 2015 expenditure of \$93,750).

Motion passes with 6-0 voting to approve.

- J. Consider approval of Professional Services contract with Dr. Patricia Morales for \$57,850 plus the cost of books and materials for \$20,000 for a total aggregate amount of \$78,850 plus pre-approved usual and customary expenses for the period of 9/1/2015 through 8/31/2016.

Item 7.J. was pulled and no action was taken on the item.

- K. Consider approval of Speaker Agreement with Lead4ward for Instructional Support Services to provide a (2) two-day training on "STAAR: Leading Learning 3Di" for the period of 6/23/15 through 6/24/15 for an aggregate amount not to exceed \$61,950 (speaker receives \$206.50 out of \$315.00 HCDE charges per participant; training is for up to 300 participants).

Motion made by Kay Smith, seconded by Diane Trautman to approve a Speaker Agreement with Lead4ward for Instructional Support Services to provide a (2) two-day training on "STAAR: Leading Learning 3Di" for the period of 6/23/15 through 6/24/15 for an aggregate amount not to exceed \$61,950 (speaker receives \$206.50 out of \$315.00 HCDE charges per participant; training is for up to 300 participants).

Motion passes with 5-1 voting to approve and Michael Wolfe voting nay.

- L. Consider approval of revision to Policy BE (Local), changing the deadline for Board members to submit items for inclusion on the agenda from the 22nd calendar day before regular meetings to the 12th calendar day before regular board meetings.

Motion made by Marvin Morris, seconded by Kay Smith to approve a revision to Policy BE (Local), changing the deadline for Board members to submit items for inclusion on the agenda from the 22nd calendar day before regular meetings to the 12th calendar day before regular board meetings.

Motion passes with 6-0 voting to approve.

- M. Consider approval of revision to Policy BE (Local), changing the number of Board members to request an item be placed on the agenda without the concurrence of the Board President from two to three members.

Motion made by Marvin Morris, seconded by Kay Smith to approve a revision to Policy

BE (Local), changing the number of Board members to request an item be placed on the agenda without the concurrence of the Board President from two to three members.

Motion passes with 4-2 voting to approve with Michael Wolfe and Don Sumners voting nay.

N. Consider approval of revised Policy BDB (Local)

Motion made by Diane Trautman, seconded by Marvin Morris to approve revised Policy BDB (Local).

Motion made by Don Sumners, seconded by Michael Wolfe to amend the original motion to approve an effort to take Policies BE (Local), BDB (Local), and the Board Operating Procedures to a special committee to review and create a single document for the Board's approval in order to remove duplicate provisions and the rewriting of provisions to prevent conflicts of content. If necessary, the resulting document can contain multiple divisions. A goal of the special committee shall be to provide the resulting combined document for approval at the August Board meeting.

Motion made by Marvin Morris, seconded by Diane Trautman to call the question.

Motion to call the question passes with 4-2 voting to call the question with Michael Wolfe and Don Sumners voting nay.

Motion to amend the original motion fails with 2-4 voting to amend with Marvin Morris, Diane Trautman, Angie Chesnut and Kay Smith voting nay.

Motion made by Don Sumners, seconded by Michael Wolfe to amend the original motion by adding a sentence in the revised Policy BDM (Local) to read as follows: "The function of the special committees shall be fact finding, deliberative, and advisory but not administrative."

Motion to amend the original motion fails with 2-4 voting to amend with Marvin Morris, Diane Trautman, Angie Chesnut and Kay Smith voting nay.

Motion to approve revised Policy BDB (Local) passes with 4-2 voting to approve with Michael Wolfe and Don Sumners voting nay.

The Board recessed at 2:43 p.m.

The Board entered into Executive Session at 2:50 p.m.

Executive Session Under Texas Government Code pursuant to any and all purposes permitted by Sections 551.0001-551.084, including 551.071.

The Board reconvened into Open Session at 3:18 p.m.

O. Consider taking matter from table to approve revised HCDE Board of Trustees Operating Procedures.

Motion made by Marvin Morris, seconded by Diane Trautman to remove from the table the motion made by Kay Smith, seconded by Diane Trautman at the April 21, 2015 board meeting to approve the revised HCDE Board of Trustees Operating Procedures.

Motion to amend made by Don Sumners to change a portion of the wording in the HCDE Team of Eight, second paragraph of page 4, "A Board member or the County School Superintendent may propose an addition, change or modification of the contents for Board approval at any time. Every two years, following the election of new trustees, the procedures shall be automatically reviews as soon as possible."

Don Sumners' motion to amend failed for lack of a second.

A new paragraph 4 shall be added to Anonymous and Known Contacts, page 11, "Nothing in this section shall be construed to prevent or impede the obligation of a trustee to report to legal authorities a matter required by state or federal law."

Motion to remove from table passes with 6-0 voting to remove from the table the motion made by Kay Smith, seconded by Diane Trautman at the April 21, 2015 Board meeting to approve the revised HCDE Board of Trustees Operating Procedures.

A friendly amendment made by Kay Smith and Diane Trautman to delete the sentence, "Following the review, 100% of the Team must agree to any changes made before the next two-year review." from page 4 of the Board Operating Procedures.

Motion to approve the revised Board Operating Procedures, as amended, passes with 5-1 voting to approve with Michael Wolfe voting nay.

The Board entered into Executive Session at 3:21 p.m.

8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
 - A. Deliberate Employment:Assistant Superintendent for Education and Enrichment
 - B. Deliberate nonrenewal of term contracts affected by the reduction in force due to a program change affecting Highpoint North in accordance with Policy DFFB and obtain legal advice regarding same
 - C. Obtain legal advice regarding providing HCDE trustees with complete copies of all versions and renditions of the MGT of America study, the final version of which was published in 2010
 - D. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, including former HCDE superintendent, and obtain legal advice regarding same and releasing information concerning former HCDE superintendent's departure
 - E. Obtain legal advice regarding releasing HCDE communications with Moak, Casey & Associates to the Houston Chronicle
 - F. Obtain legal advice regarding current contract between HCDE and the Education Foundation of Harris County
 - G. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees.

The Board entered into Open Session at 4:30 p.m.

9. **RECONVENE** for possible action on items discussed in executive session
- A. Consider approval of Employment: Assistant Superintendent for Education and Enrichment
- Motion made by Marvin Morris, seconded by Kay Smith to approve Employment: Assistant Superintendent for Education and Enrichment.*
- Motion passes with 6-0 voting to approve.*
- B. Consider nonrenewing term contracts affected by the reduction in force due to a program change affecting Highpoint North in accordance with Policy DFFB as detailed in the back-up.
- Motion made by Marvin Morris, seconded by Kay Smith to approve nonrenewal of term contracts affected by the reduction in force due to a program change affecting Highpoint North in accordance with Policy DFFB as detailed in the back-up.*
- Motion passes with 6-0 voting to approve nonrenewal.*
- C. Action, if any, regarding providing HCDE trustees with complete copies of all versions and renditions of the MGT of America study, the final version of which was published in 2010
- No action was taken on this item.*
- D. Action, if any, regarding releasing information concerning former HCDE superintendent's departure
- No action was taken on this item.*
- E. Action, if any, regarding releasing HCDE communications with Moak, Casey & Associates to the Houston Chronicle
- No action was taken on this item.*
- F. Action, if any, regarding current contract between HCDE and the Education Foundation of Harris County
- No action was taken on this item.*
10. **INFORMATION ITEMS**
- A. HR Information Items
- B. May 2015 Employee Count
- C. June 3, 2015 Budget Workshop Minutes
- D. Revenue contracts less than \$50,000:
- Between CASE and HYPE Freedom School, Inc. - for CASE for Kids AmeriCorps members will implement Kids' Day curricula for summer programming for the period of 5/26/2015 - 7/30/2015 for \$2,000.
 - Between CASE and Wesley Community Center - for CASE for Kids AmeriCorps members will implement Kids' Day curricula for summer programming for the

period of 5/26/2015 - 7/30/2015 for \$500.

- Between Choice Partners and Garland ISD - for Operational Analysis of the Custodial Department for the period of 5/11/2015 - 7/10/2015 for \$14,700.
- Between Instructional Support Services and South Houston Harmony Campuses - for TExES Review ESL #154 Mini Academy (Dr. Patricia Morales) for \$1,400 plus books.
- Between Instructional Support Services and International Board of Credentialing and Continuing Education Standards - to Market the CAS and AC programs for the period of 4/16/2015 - 8/31/2016 for \$50/CAS and \$25/AC.
- Between Instructional Support Services and Galena Park ISD - for BTLPT training (Dr. Patricia Morales) for the period of 5/8/2015 - 5/8/2015 for \$1,400 plus books.
- Between Instructional Support Services and Southwest School - for Coaching and Mentoring follow-up sessions (Nicole Shanahan) for the period of 3/1/2015 - 5/15/2015 for \$4,800.
- Between Instructional Support Services and Alief ISD - for Evaluating the Rigor of Instruction and Assessment (Lisa Felske) for the period of 8/10/2015 - 8/10/2015 for \$1,000.
- Between Instructional Support Services and HISD - for ESL #154 TExES Supplemental (Dr. Patricia Morales) for the period of 6/12/2015 - 6/12/2015 for \$2,550.
- Between Instructional Support Services and Waller ISD - for New Math TEKS grades 5&6 training (Nicole Shanahan) for the period of 8/3/2015 - 8/4/2015 for \$5,000.
- Between Technology Services and Houston All Kids Alliance - for annual maintenance and hosting of all Kids Alliance website for the period of 5/1/2015 - 4/30/2016 for \$1,000.

E. CASE grant awards (expenditure) to implement the CASE for Kids City Connections 2015 with the following entities:

- Team Gini for the period of 5/15/2015 - 6/30/2015 for \$10,000.
- Diaz Music Institute for the period 4/27/2015 - 6/30/2015 for \$15,000.
- Evelyn Rubenstein Jewish Community for the period of 4/27/2015 -6/30/2015 for \$6,550.
- Southwest Schools for the period of 6/8/2015 - 6/30/2015 for \$10,800.

F. Center for Grants Development assisted the Education Foundation of Harris County (EFHC) with submitting a \$10,000 request to Texas Instruments. Purpose of the grant is to expose 100 middle and high school students to real-world challenges and explore their potential for becoming industry leaders capable of envisioning the energy and urban planning solutions of tomorrow through Houston: Energy City of the Future

2050. This initiative allows students to engage in problem-solving, critical thinking, imagination and communication skills as they research and present their vision of the City of Houston in 2050. Major objectives are to increase students' interest in the energy field and encourage them to pursue careers aligned with the energy industry.

- G. Non-monetary contracts for FY 2014-2015:
- Between Human Resources and Texas Workforce Solutions - to provide eligible workers between the ages of 16 - 21 with temporary jobs at no cost to the Department for the period of 6/15/2015 - 7/24/2015.
 - Between CASE and the Boys and Girls Club of Greater Houston - for the CASE for Kids AmeriCorps members to implement Kid's Day curricula for summer programming for the period of 5/26/2015 - 7/30/2015.
 - Between CASE and Amaanah Refugee Services - for the CASE for Kids AmeriCorps members to implement Kid's Day curricula for summer programming for the period of 5/26/2015 - 7/30/2015.
 - Between CASE and Monarch Early Childhood Academy - for the CASE for Kids AmeriCorps members to implement Kid's Day curricula for summer programming for the period of 5/26/2015 - 7/30/2015.
- H. Memorandum of Understanding to establish collaborative working procedures between Motivation Education and Training, Inc. (MET) and HCDE Area I Head Start for low income children who are eligible for Head Start services beginning March 1, 2015.
- I. HCDE's Area I Head Start USDA Meal Totals for the months of March and April 2015.
- J. HCDE's Area I Head Start Performance Reports for the months of March and April 2015
- K. Adult Education Division-Texas Educating Adult Management System (TEAMS) Report for May, 2015.
- L. CASE Performance Report
- M. May 2015 HCDE Donation/Sponsor Report
11. **ADJOURN** - Next regular meeting is scheduled for Tuesday, July 21, 2015, Board room, 6300 Irvington Blvd., Houston, Texas, 77022, at 1:00 p.m.

*Motion made by Marvin Morris, seconded by Diane Trautman to adjourn the meeting.
Motion to adjourn passes with 6-0 voting to adjourn.*

The meeting adjourns at 4:32 p.m.